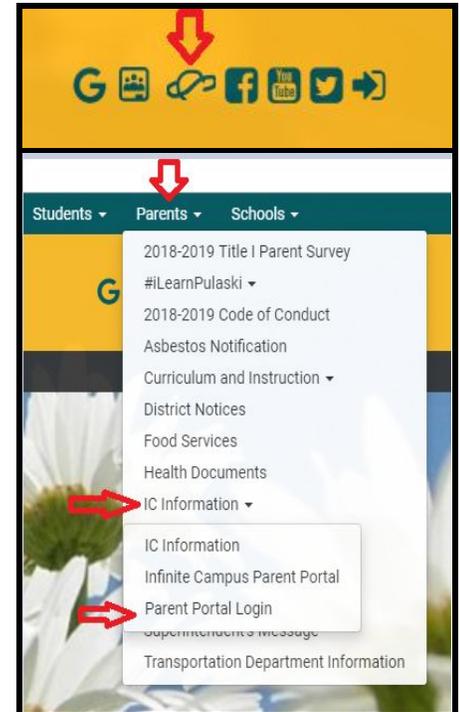# Online Registration and HIF Instructions
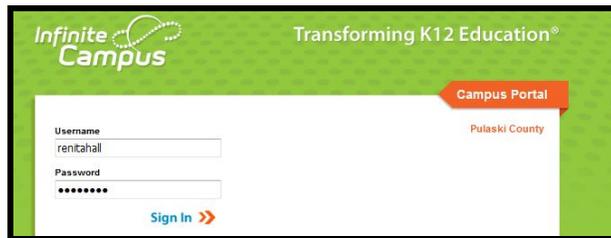## For Returning Students

If you do not have an Infinite Campus Parent Portal log in or if you have forgotten your username and/or password, please contact the attendance secretary at your child's school.

If they are unavailable, you may contact Renita Hall by email renita.hall@pulaski.kyschools.us

Step 1: Go to www.pulaski.net, at the top of the page choose the icon that looks like a partial circle with a line through it. Or you can select Parents, IC Information, and Parent Portal Log In.

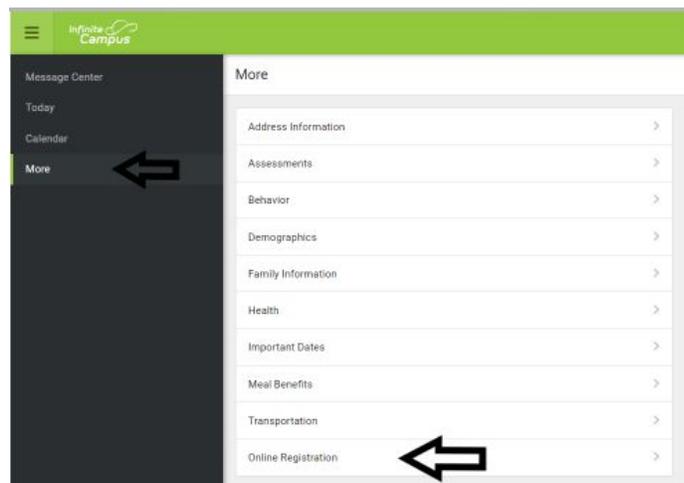**Step 2: Enter your information and sign in to the parent portal.**

You can also download the App for your Phone. It is called Campus Parent

Completing Online Registration Annual Update

Step 3: Select "More" on the left hand side of the screen and then "Online Registration"

Follow the instructions on the screen to complete your Online Registration Annual Update
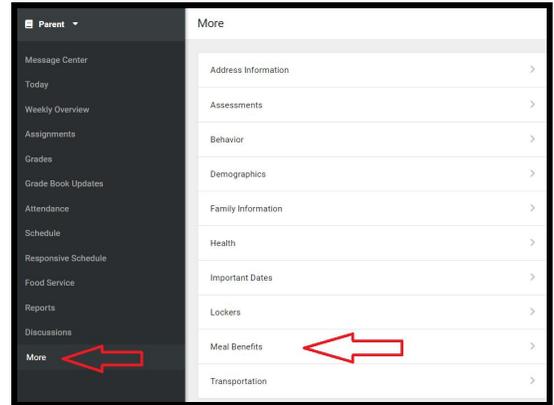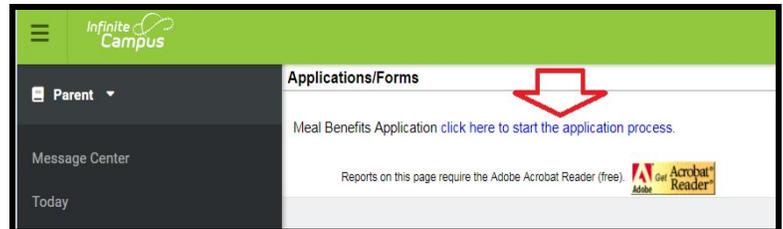
Completing the HIF (Household Income Form)

** When completing the online HIF application, you MUST include income information.

Step 4: Select More on the left hand side of the screen. Then Select Meal Benefits.

Step 5: Click the hyperlink in blue that says "Meal Benefits Application click here to start the application process"

Step 6: Create E-Signature (If you created your e-signature previously, you will skip this step.)

1. Click Yes
2. Create your Pin
   - Pin must be 5 letters, numbers or special characters (! @ # $ % ^ & * + ? ~ | =)
   - You must have at least one each of two of the types.
3. Enter your Infinite Campus Parent Portal password.
4. Click submit.

Step 7: You will then have another box pop up directing you how to complete the form. Read the instructions carefully for each section.

NOTE: Household members page

- Check the box beside each member living in your household.
- If any members are missing, including children under school age, grandparents, or any other person residing in the house, click add household member.

Authorization page

- You will then be asked several questions concerning the release of information. When asked about sharing information with "Other Programs" and "Sports", this could include things such as a reduction in the cost of AP and ACT Exams and help with other activities that result in a cost to the student.